

THIRD PARTY EVENT FREQUENTLY ASKED QUESTIONS



CAN I USE THE MESO FOUNDATION LOGO IN ANY PROMOTIONS FOR MY EVENT?

All third party events must be promoted and conducted in a manner to avoid statement or appearance of the Meso Foundation endorsing any product, firm, organization or service. The official logo of the Meso Foundation cannot be reproduced without written permission. In addition, the Meso Foundation's logo must be used appropriately in conjunction with the event and must not be altered in any way. Your event materials should clarify that you/your organization are sponsoring the event, and that the proceeds will benefit the Mesothelioma Applied Research Foundation.

ARE DONATIONS TO MY EVENT TAX DEDUCTIBLE?

Donations made directly to the Mesothelioma Applied Research Foundation via a) your fundraising page, b) a Meso Foundation credit card form, or c) a check made out to the Foundation are tax-deductible to the full extent of the law. The Mesothelioma Applied Research Foundation is a 501(c)3 nonprofit organization. Registration fees and/or donations made out to third-party event organizers or the name of the event are not tax deductible.

IF SOMEONE WANTS TO DONATE MONEY, BUT NOT PARTICIPATE IN THE EVENT, SHOULD I COLLECT THE MONEY?

It is fine for you to collect any donation prior to the event and forward it to the Meso Foundation with the remainder of the money you collect. Be sure to include a memo that the check is to be credited towards your event. The check must adhere to the guidelines listed above to be tax deductible.

WHAT SHOULD A DONOR DO IF THEY WANT TO DONATE AFTER THE EVENT?

If the event is over and you have already submitted funds to the Meso Foundation, donors can send their check to the Meso Foundation's main office or make a donation via our website at www.curemeso.org. Your donor can also give a gift by credit card by calling our number Monday through Friday, 9:00 AM to 5:00 PM ET. When submitting either by check or by credit card, the donor should provide the event name. We will be happy to process their donation.

HOW SHOULD PARTICIPANTS MAKE OUT THEIR CHECKS?

If there is a registration or entry fee for your event, checks from participants in your event must be made out to you or your organization. Once your bills have been paid and net earnings have been determined, one check from your group may be made payable to the Mesothelioma Applied Research Foundation. Registration fees are not tax-deductible. If there is no registration or entry fee, then donations may be made out to the Mesothelioma Applied Research Foundation and forwarded directly to the Foundation for processing.

IF I COLLECT CHECKS OR CASH, WHO SHOULD I SEND IT TO?

You should send checks to the Meso Foundation's main office at the address below. Bundle donations together and include a note that the donations are to be credited towards your event.

***Mesothelioma Applied Research Foundation
1615 L Street NW, Suite 430
Washington, D.C. 20036***

CAN PEOPLE ATTENDING THE EVENT USE CREDIT CARDS?

Yes, to submit tax deductible donations only (no registration or entry fees). If you would like a Meso Foundation credit card donation form, please contact us. Additionally, if your event has access to wifi, you could bring a computer and access your donation page or the Meso Foundation website to process donations online.

CAN I PROVIDE RECEIPTS OR AN ACKNOWLEDGMENT LETTER FROM THE MESO FOUNDATION?

Only those donations made online or sent directly to the Mesothelioma Applied Research Foundation will be receipted/acknowledged individually. IRS regulations do not allow receipts to be generated by anyone but Meso Foundation staff. If you would like a letter acknowledging your intent to raise money for the Mesothelioma Applied Research Foundation, we can provide one for the event coordinator.

CAN I KEEP THE CASH COLLECTED AND FORWARD A CHECK FROM MY OWN CHECKING ACCOUNT?

Yes, but this donation and the donors it represents will not be tax deductible or receive acknowledgement letters. Donations must be made directly to the Foundation to be tax deductible and receive an acknowledgement.

HOW SOON AFTER THE EVENT MUST I SUBMIT THE OFFLINE FUNDS THAT HAVE BEEN RAISED?

Within 30 days of the event, send the check(s) to the Mesothelioma Applied Research Foundation at 1615 L Street NW, Suite 430, Washington, D.C. 20036.

CAN I CONDUCT A FUNDRAISING EVENT IF I AM UNDER THE AGE OF 18?

Yes, but your parent or guardian must sign the Event Registration form on your behalf, and provide us with their contact information.

DO YOU HAVE ADDITIONAL QUESTIONS?

If so, please contact the Meso Foundation at info@curemeso.org or 703-879-3797.

Thank you for your interest in supporting the mission of the Mesothelioma Applied Research Foundation!