THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC.

AUDITED FINANCIAL STATEMENTS

For the years ended December 31, 2020 and 2019



THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC.

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1-2
Financial Statements	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses	5-6
Statements of Cash Flows	7-8
Notes to Financial Statements	9-17



INDEPENDENT AUDITOR'S REPORT

Board of Directors The Mesothelioma Applied Research Foundation, Inc. Washington, D.C.

We have audited the accompanying financial statements of the Mesothelioma Applied Research Foundation, Inc. (a non-profit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Mesothelioma Applied Research Foundation, Inc. as of December 31, 2020 and 2019, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

UHY LLP

Columbia, Maryland August 19, 2021

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENTS OF FINANCIAL POSITION December 31, 2020 and 2019

	2020	2019
ASSETS		
CURRENT ASSETS Cash and cash equivalents:		
Checking and savings accounts Cash equivalents held by investment manager	\$ 5,531,331 73,131	\$ 1,260,717 27,009
Total cash and cash equivalents Contributions receivable	5,604,462 160,186	1,287,726 29,921
Prepaid expenses	11,762	34,536
Total current assets	5,776,410	1,352,183
NON-CURRENT ASSETS	4 704 005	4 440 400
Investments Property and intangible assets - net	1,724,865 7,979	1,443,183 7,176
Security deposit	4,077	4,077
Total non-current assets	1,736,921	1,454,436
TOTAL ASSETS	\$ 7,513,331	\$ 2,806,619
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES Accounts payable and accrued expenses Deferred symposium revenue Grants payable Paycheck Protection Program (PPP) loan	\$ 39,759 - 250,000 96,997	\$ 37,250 7,514 200,000 -
Total current liabilities	386,756	244,764
NET ASSETS Without donor restrictions	7,126,575	2,561,855
TOTAL LIABILITIES AND NET ASSETS	\$ 7,513,331	\$ 2,806,619

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENTS OF ACTIVITIES

For the years ended December 31, 2020 and 2019

	2020					-	2019							
		Without DonorWith DonorRestrictionsRestrictions			Total		-	Without Donor Restrictions		With Donor Restrictions			Total	
Revenue, Support, and Other Income														
Contributions	\$	5,045,564	\$	58,450	\$	5,104,014		\$	1,259,669	\$	118,240	\$	1,377,909	
Symposium sponsorships and registration fees		418,500		-		418,500			622,850		-		622,850	
Other income		6,060		-		6,060			2,144		-		2,144	
Net investment income		99,527		-		99,527			163,918		-		163,918	
Net assets released from restrictions		58,450		(58,450)		-	-		118,240		(118,240)		-	
Total revenue, support, and														
other income		5,628,101		-		5,628,101	-		2,166,821		-		2,166,821	
Expenses														
Program services:														
Research		272,434		-		272,434			262,152		-		262,152	
Education Support and Symposium		487,718		-		487,718			705,507		-		705,507	
Advocacy		50,929		-		50,929	_		24,301		-		24,301	
Total program services Supporting services:		811,081		-		811,081			991,960		-		991,960	
Management and general		115,147		-		115,147			87,440		-		87,440	
Fundraising		137,153		-		137,153	-		139,330		-		139,330	
Total expenses		1,063,381		-		1,063,381	-		1,218,730		-		1,218,730	
Change in Net Assets		4,564,720		-		4,564,720			948,091		-		948,091	
Net Assets, Beginning		2,561,855		-		2,561,855	-		1,613,764		-		1,613,764	
Net Assets, Ending	\$	7,126,575	\$	-	\$	7,126,575	=	\$	2,561,855	\$	_	\$	2,561,855	

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENT OF FUNCTIONAL EXPENSES For the year ended December 31, 2020

		Program Services						Supporting services							
	R	esearch	Su	ducation pport and mposium	A	dvocacy		Total Program Services		nagement d General	Fur	Idraising		Total	
Personnel costs:															
Salaries	\$	42,258	\$	245,788	\$	31,227	\$	319,273	\$	36,748	\$	68,401	\$	424,422	
Employee benefits		9,756		56,876		7,186		73,818		8,483		15,548		97,849	
Payroll taxes		3,302		19,172		2,535		25,009		2,946		5,529		33,484	
Total personnel costs		55,316		321,836		40,948		418,100		48,177		89,478		555,755	
Accounting		2,403		14,001		1,736		18,140		20,446		3,801		42,387	
Advertising and marketing		587		7,080		518		8,185		576		1,111		9,872	
Bank and credit card fees		-		-		-		-		15,199		712		15,911	
Computer and internet		978		5,684		714		7,376		844		17,056		25,276	
Depreciation and amortization		-		-		-		-		2,748		-		2,748	
Dues and subscriptions		5,047		229		1,025		6,301		30		54		6,385	
Event rental and supplies		60		12,539		57		12,656		63		218		12,937	
Gifts		-		-		-		-		135		-		135	
Grants - patient travel		-		51,841		-		51,841		-		-		51,841	
Grants - research		200,000		-		-		200,000		-		-		200,000	
Insurance		668		3,890		488		5,046		576		1,069		6,691	
Meals		9		53		4		66		5		8		79	
Rent and storage		5,875		34,168		4,322		44,365		5,093		9,488		58,946	
Office expenses and supplies		169		1,067		126		1,362		226		6,849		8,437	
Payroll services		293		1,701		216		2,210		255		471		2,936	
Postage		109		6,099		64		6,272		209		553		7,034	
Printing		6		67		6		79		8		48		135	
Professional fees		144		21,138		141		21,423		14,787		4,971		41,181	
Repairs and maintenance		115		671		83		869		98		182		1,149	
Telephone		365		2,549		255		3,169		5,411		559		9,139	
Travel and entertainment		66		1,798		66		1,930		71		176		2,177	
Utilities		70		408		51		529		60		111		700	
Workers compensation		154		899		109		1,162		130		238		1,530	
Total expenses	\$	272,434	\$	487,718	\$	50,929	\$	811,081	\$	115,147	\$	137,153	\$	1,063,381	

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENT OF FUNCTIONAL EXPENSES For the year ended December 31, 2019

		Program services						Supporting services							
	R	esearch	Sup	lucation oport and nposium	A	dvocacy		Total Program Services		nagement I General		ndraising		Total	
Personnel costs:															
Salaries	\$	24,311	\$	327,213	\$	15,656	\$	367,180	\$	19,339	\$	66,388	\$	452,907	
Employee benefits		4,709		63,425		3,033		71,167		2,959		12,864		86,990	
Payroll taxes		1,842		24,826		1,188		27,856		2,215		5,041		35,112	
Total personnel costs		30,862		415,464		19,877		466,203		24,513		84,293		575,009	
Accounting		1,094		14,690		702		16,486		16,007		2,974		35,467	
Advertising and marketing		409		8,452		267		9,128		261		1,138		10,527	
Bank and credit card fees		8		102		4		114		13,633		2,084		15,831	
Computer and internet		503		6,789		325		7,617		317		17,488		25,422	
Conferences and seminars		-		-		-		-		1,587		-		1,587	
Depreciation and amortization		-		-		-		-		2,964		-		2,964	
Dues and subscriptions		303		4,086		466		4,855		793		3,916		9,564	
Event rental and supplies		400		122,407		258		123,065		649		1,654		125,368	
Gifts		-		-		-		-		79		-		79	
Grants - symposium travel		-		2,790		-		2,790		-		-		2,790	
Grants - patient travel		-		73,361		-		73,361		-		-		73,361	
Grants - research		225,000		-		-		225,000		-		-		225,000	
Insurance		398		5,363		256		6,017		250		1,087		7,354	
Meals		11		458		21		490		325		122		937	
Rent and storage		2,160		29,130		1,394		32,684		1,361		5,924		39,969	
Office expenses and supplies		130		1,955		84		2,169		6,607		7,791		16,567	
Payroll services		156		2,097		101		2,354		143		426		2,923	
Postage		61		3,555		89		3,705		92		726		4,523	
Printing		47		636		30		713		228		4,173		5,114	
Professional fees		-		5,000		-		5,000		9,284		-		14,284	
Repairs and maintenance		61		816		39		916		38		165		1,119	
Telephone		353		5,079		232		5,664		5,517		1,010		12,191	
Travel and entertainment		30		1,052		50		1,132		2,688		3,909		7,729	
Utilities		73		979		47		1,099		46		198		1,343	
Workers compensation		93		1,246		59		1,398		58		252		1,708	
Total expenses	\$	262,152	\$	705,507	\$	24,301	\$	991,960	\$	87,440	\$	139,330	\$	1,218,730	

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENTS OF CASH FLOWS For the years ended December 31, 2020 and 2019

	2020			2019			
Cash Flows from Operating Activities							
Cash received from:							
Contributions	\$	4,973,749	\$	1,358,328			
Symposium sponsorships and registration fees		418,500		622,850			
Interest and dividends		65,078		78,039			
Other income		6,060		2,144			
Cash paid for:							
Payments to and on behalf of employees		(556,276)		(570,934)			
Payments for goods and services		(243,419)		(400,385)			
Payments to grantees		(201,842)		(365,847)			
Deferred Symposium		(7,514)		-			
Net cash provided by operating activities		4,454,336		724,195			
Cash Flows from Investing Activities							
Purchases of investments		(546,525)		(775,531)			
Proceeds from sales of investments		315,479		528,584			
Equipment purchase		(3,551)		-			
Net cash used by investing activities		(234,597)		(246,947)			
Cash Flows from Financing Activities							
Cash received from PPP loan		96,997		-			
Net Increase in Cash and Cash Equivalents		4,316,736		477,248			
Cash and Cash Equivalents, Beginning		1,287,726		810,478			
Cash and Cash Equivalents, Ending	\$	5,604,462	\$	1,287,726			
Noncash investing activity:							
Donated stock	\$	-	\$	4,998			
Disposal of property and equipment	\$	_	\$	1,666			

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. STATEMENTS OF CASH FLOWS For the years ended December 31, 2020 and 2019

	2020		 2019
Reconciliation of Change in Net Assets to			
Net Cash From Operating Activities			
Change in net assets	\$	4,564,720	\$ 948,091
Reconciliation adjustments:			
Depreciation and amortization		2,748	2,964
Realized gains (losses) on investments		13,992	(3,523)
Unrealized gains on investments		(64,628)	(96,264)
Net loss on disposal of property and equipment		-	860
Donated stock		-	(4,998)
Changes in operating assets and liabilities:			
Contributions receivable		(130,265)	(14,583)
Prepaid expenses		22,774	(16,622)
Security deposits		-	-
Accounts payable and accrued expenses		2,509	(24,244)
Deferred symposium revenue		(7,514)	7,514
Grants payable		50,000	 (75,000)
Net Cash Provided by			
Operating Activities	\$	4,454,336	\$ 724,195

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. NOTES TO FINANCIAL STATEMENTS For the years ended December 31, 2020 and 2019

NOTE 1 - DESCRIPTION OF ORGANIZATION

The Mesothelioma Applied Research Foundation, Inc. (the Foundation) is a non-profit organization dedicated to eradicating mesothelioma and easing the suffering caused by this cancer. The organization funds peer-reviewed mesothelioma research, provides support services and education to patients and their families, and advocates for increased federal funding for mesothelioma research.

Research – The Foundation funds the most promising mesothelioma research projects globally, as determined by a rigorous peer-review process.

Education Support and Symposium – Patient support services offered by the Foundation include personalized consultations and guidance through treatment with mesothelioma experts. This includes providing patients with information about treatment options, connecting them with mesothelioma treatment specialists when needed, and facilitating access to the Foundation's support groups.

Advocacy – The Foundation advocates on behalf of its patients and families for increased funding of mesothelioma research through federal investment.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP), whereby revenue is recognized when earned and expenses are recognized when incurred.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all checking, money market, cash held by investment brokers, and short-term investments with original maturity of three months or less, to be cash and cash equivalents.

Contributions Receivable

Contributions receivable consist of unconditional commitments to the Foundation and are recorded at the earlier of the date received or the date of receipt of a donor's non-contingent promise or pledge. Unconditional contributions receivable that are expected to be collected in one year are recorded at their net realizable value. Unconditional contributions receivable that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The Foundation considers all contributions receivable as of December 31, 2020 and 2019 to be fully collectible; therefore, no provision has been made for an allowance for uncollectible contributions receivable.

Investments

Investments are reported at fair value on the date of the statements of financial position, which may differ from the amount ultimately realized at the time of sale. Interest and dividend income, realized and unrealized gains and losses, and investment management fees are reflected in net investment income on the statements of activities. Donated securities are recorded at fair value and sold immediately upon receipt to establish fair market value.

Fair Value Measurements

FASB ASC 820, *Fair Value Measurements and Disclosures*, established a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to the unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

- Level 1: Inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date (e. g., equity securities traded on the New York Stock Exchange).
- Level 2: Inputs are from other than quoted market prices included in Level 1 that are observable for the asset or liability, either directly or indirectly (e. g., quoted market prices of similar assets or liabilities in active markets, or quoted market prices for identical or similar assets or liabilities in markets that are not active).
- *Level 3*: Inputs are unobservable (e. g., a company's own data) and are used to measure fair value to the extent that observable inputs are not available.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used should maximize the use of the observable inputs and minimize the use of the unobservable inputs. There have been no changes in the methodology used at December 31, 2020 and 2019. The following is a description of the valuation methodologies used for instruments measured at fair value and their classification in the valuation hierarchy:

Mutual Funds and Exchange Traded Funds - The securities that are listed on a national market or exchange are valued at the last sales price, or if there is no sale and the market is still considered active, at the last transaction priced before year-end. Such securities are classified within Level 1 of the valuation hierarchy.

Property and Intangible Assets

Property and equipment acquisitions with a useful life greater than one year and the cost in excess of \$500 (including major renewals, replacements, and betterments) are capitalized and stated at cost. Depreciation of computer equipment is provided for under the straight-line method over the estimated useful lives of the assets of approximately five years. Website costs are amortized using the straight-line basis over an estimated useful life of three years. Intangibles are recorded at cost and are amortized using the straight-line method over an estimated useful life of fifteen years. Expenditures for ordinary maintenance and repair items are charged to operations as incurred.

Contributed property and equipment are recorded at fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support.

Grants Payable

Grants awarded by the Foundation are recorded in the financial statements at the time the grants are approved by the Board of Directors, which are payable within one year. The Foundation records the rescission of grants in the year the grant is cancelled.

Net Assets

Net assets, revenue, gains, and losses are classified based on the existence or absence of contributions with donor-imposed restrictions. Accordingly, net assets of the Foundation and changes therein are classified and reported as follows:

<u>Net assets without donor restrictions</u> - Net assets without donor restrictions are available for use at the discretion of the Board and committees (the Board) and/or management for general operating purposes.

<u>Net assets with donor restrictions</u> – Net assets with donor restrictions consist of assets whose use is limited by donor-imposed time and/or purpose restrictions. The Foundation reports gifts of cash and other assets as revenue with donor restrictions if they are received with donor stipulations that limit the use of the donated asset. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is completed, the net assets are reclassified as net assets without donor restriction and reported in the statements as net assets released from restrictions. There were no net assets with donor restrictions remaining as of December 31, 2020 and 2019.

Revenue Recognition

The Foundation recognizes contributions received and made, including unconditional contributions receivable, as revenue in the period received or made. Contributions received are reported as either revenue without donor restrictions or revenue with donor restrictions. Contributions with donor restrictions that are used for the purpose specified by the donor in the same year as the contribution is received are recognized as revenue without donor restrictions. Conditional promises to give are not recognized until the conditions on which they depend are substantially met. There were no conditional promises to give for the years ended December 31, 2020 and 2019.

The Foundation recognizes sponsorships and registration fees from the symposium as revenue in the period in which the event takes place. Sponsorships and registration fees received prior to the annual symposium event occurrence are included in deferred revenue. The Foundation recognizes other income when earned.

Donated Services and Materials

The Foundation relies heavily on volunteers to perform certain services for its programs. Because these services do not meet specified criteria for recognition as income and expenses, the value of these services has not been included in the statement of activities. In accordance with GAAP, contributions of donated services that require specialized skills are provided by individuals possessing those skills, and the services would typically need to be purchased if not provided by donation. Donated services and materials are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in contributions without donor restrictions unless the donor has restricted the donated asset to a specific purpose.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue, support and expenses during the reporting period. Actual results could differ from those estimates and be affected by the severity and duration of the COVID-19 pandemic, the extent of actions to contain or treat COVID-19, how quickly and to what extent normal economic and operating activity can resume, and the severity and duration of the global economic downturn that results from the pandemic

Expense Allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying statements of activities and functional expenses. Expenses that can be identified with a specific program or supporting service are charged directly to that program or supporting service.

Expense Allocation (Continued)

Supporting services are comprised of management and general and fundraising expenses and include those costs that are not directly identifiable with any specific program, but provide for the overall support and direction of the Foundation. Accordingly, certain overhead expenses have been allocated based on time spent by the Foundation's personnel in such functions.

Advertising Expenses

Advertising costs are expensed as incurred. Advertising expense for the years ended December 31, 2020 and 2019 totaled \$9,872 and \$10,527, respectively, and is included with advertising and marketing in the statements of functional expenses.

Income Taxes

The Foundation is exempt from federal and state income taxes (except taxes on unrelated business income) under 501(c)(3) of the Internal Revenue Code. No provision for income taxes is required for the years ended December 31, 2020 and 2019 since the Foundation did not have any taxable income from unrelated business activities.

The income tax positions taken by the Foundation for any years open under the various statutes of limitations are that the Foundation continues to be exempt from income taxes and that they have properly reported unrelated business income that is subject to income taxes. Management believes that there are no tax positions taken or expected to be taken that would significantly increase unrecognized tax liabilities within 12 months of the reporting date. The Foundation's federal and state income tax returns are not currently under examination.

Accounting Pronouncements Not Yet Adopted

ASU 2016-02, *Leases (Topic 842)* changes the accounting treatment for operating leases by recognizing both a lease asset and a lease liability, at the present value of the lease payments, in the statements of financial position. Additional disclosures regarding key information about the leasing arrangements will also be required. In April 2020, the Financial Accounting Standards Board voted to defer the effective date until the year ended December 31, 2022. The Foundation plans to adopt the new ASU at the required implementation date.

In September 2020, the FASB issued ASU No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets.* The amendments in the ASU improves the transparency of contributed nonfinancial assets for not-for-profit entities through enhancements to presentation and disclosure. The ASU should be applied on a retrospective basis. The ASU is effective for the year ending December 31, 2022. The Foundation does not anticipate that this ASU will have a material impact on the financial statements.

THE MESOTHELIOMA APPLIED RESEARCH FOUNDATION, INC. NOTES TO FINANCIAL STATEMENTS For the years ended December 31, 2020 and 2019

NOTE 3 - INVESTMENTS

As of December 31, 2020 and 2019, investments consisted of mutual funds and exchange traded funds of \$1,724,865 and \$1,443,183, respectively. All investments are considered Level 1 (using quoted prices in active markets for identical assets.

Net investment income (loss) consisted of the following for the years ended December 31:

	2020	2019
Interest and dividends	\$ 65,078	\$ 78,039
Realized gains (losses)	(13,992)	3,523
Unrealized gains	64,628	96,264
	115,714	177,826
Less, investment expenses	(16,187)	(13,908)
Total net investment income	<u>\$ 99,527</u>	<u>\$ 163,918</u>

NOTE 4 - PROPERTY AND INTANGIBLE ASSETS

Property and intangible assets consisted of the following as of December 31:

	2020	2019
Office equipment	\$ 10,641	\$ 7,090
Website	7,299	7,299
Intangible asset - logo	6,000	6,000
	23,940	20,389
Less, accumulated depreciation and amortization	(15,961)	(13,213)
Net value of property and intangible assets	<u>\$7,979</u>	<u>\$ </u>

For the years ended December 31, 2020 and 2019, depreciation and amortization expense totaled \$2,748 and \$2,964, respectively.

NOTE 5 - PAYCHECK PROTECTION PROGRAM (PPP) LOAN

On May 7, 2020, the Foundation entered into a U.S. Small Business Administration (SBA) PPP loan in the principal amount of \$96,997 payable to Burke & Herbert Bank (the bank) evidencing a PPP loan from the bank. The PPP loan will bear interest at a rate of 1% per annum. No payments will be due on the PPP loan until either (1) the date that SBA remits the loan forgiveness amount to the lender or (2) if the Foundation does not apply for loan forgiveness, 10 months after the end of the Foundation's loan forgiveness covered period.

NOTE 5 - PAYCHECK PROTECTION PROGRAM (PPP) LOAN (Continued)

The principal amount of the PPP loan is subject to forgiveness by the bank through the SBA under the PPP upon the Foundation's request to the extent that PPP loan proceeds were used to pay expense permitted by the PPP, including payroll, rent, and utilities. The bank may forgive interest accrued on any principal forgiven if the SBA pays interest. Until the forgiveness is actually received, the loan is reported as a liability in the statements of financial position. The Foundation will record forgiveness upon being legally released from the loan obligation in 2021. On May 24, 2021, the full amount of the loan and accrued interest were formally forgiven by the SBA.

According to the rules of the SBA, the Foundation is required to retain PPP loan documentation for six years after the date the loan is forgiven or repaid in full, and permit authorized representatives of the SBA, including representatives of the Offices of Inspector General, to access such files upon request. Should the SBA conduct such a review and reject all or some of the Foundation's judgements pertaining to satisfying PPP loan eligibility or forgiveness conditions, the Foundation may be required to adjust previously reported amounts and disclosures in the financial statements.

NOTE 6 - RETIREMENT PLAN

All Foundation employees are eligible to participate in a deferred salary savings plan under Section 403(b) of the Internal Revenue Code. The Foundation matches up to 6% of the eligible salary upon participation. For the years ended December 31, 2020 and 2019, employer contributions totaled \$22,660 and \$22,253, respectively, which are included in employee benefits in the statements of functional expenses.

NOTE 7 - LEASE COMMITMENT

The Foundation's office lease agreement expires in July 2023. The lease agreement requires a monthly base rent of \$4,077 per month with a 4% annual adjustment of the base rent after the first year.

Future minimum lease commitments on the non-cancellable office lease for the years ended December 31 are as follows:

Year ending December 31,

2021 2022	53,798 55,946
2023	33,382
	<u>\$ 143,126</u>

Rent expense totaled \$56,308 and \$37,670 for the years ended December 31, 2020 and 2019, respectively, and is included with rent and storage in the statements of activities.

NOTE 8 - CONCENTRATIONS OF CREDIT RISK

Concentration of Donors

For the year ended December 31, 2020, one donor accounted for 71% of contributions. There was no concentration of donors for the year ended December 31, 2019. If a significant reduction in this donor should occur, it may have an effect on the Foundation's programs.

Concentration of Credit Risk

The Foundation has placed its investments in a professionally managed portfolio that contains equity and fixed income mutual funds and exchange traded funds. Such investments are exposed to various risks such as interest rate, market, and credit risk. Due to the level of risk associated with such investments and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in risks in the near term would materially affect investment balances and the amounts reported in the financial statements.

The Foundation maintains bank accounts with a local financial institution and cash equivalents within the investment accounts. The balances may exceed the maximum amount covered by the Federal Deposit Insurance Corporation (FDIC) and the Securities Investor Protection Corporation (SIPC).

The Foundation has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk in cash and cash equivalents.

NOTE 9 - LIQUIDITY

The Foundation's financial assets available for operating expenditures within one year of the statement of financial position date are as follows:

	2020	2019
Cash and cash equivalents Contributions receivable Investments	\$ 5,604,462 160,186 <u>1,724,865</u>	\$ 1,287,726 29,921 <u>1,443,183</u>
Total financial assets available within one year	<u>\$ 7,489,513</u>	<u>\$ 2,760,830</u>

The Foundation maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

NOTE 10 - IMPACT OF COVID-19 VIRUS

The COVID-19 pandemic, whose effects first became known in January 2020, is having a broad and negative impact on commerce and financial markets around the world. The United States and global markets experienced significant declines in value resulting from uncertainty caused by the pandemic. The Foundation is closely monitoring its investment portfolio and its liquidity and is actively working to minimize the impact of these declines. In response to local and state government mandated business closures, the Foundation temporarily closed its facilities to the public. The Foundation continues operations through remote access and limiting onsite staff.

NOTE 11 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through August 19, 2021, which is the date the financial statements are available to be issued.

On February 18, 2021, the Foundation entered into a U.S. SBA PPP loan in the principal amount of \$96,970 payable to Burke & Herbert Bank (the bank). The PPP loan will bear interest at a rate of 1% per annum. No payments will be due on the PPP loan until either (1) the date that SBA remits the loan forgiveness amount to the lender or (2) if the Foundation does not apply for loan forgiveness, 10 months after the end of the Foundation's loan forgiveness covered period.

Except as disclosed in Note 5 regarding the PPP loan forgiveness on May 24, 2021 and the event noted above, management has determined that there are no other subsequent events which require disclosure.